

UVU BOARD OF TRUSTEES

December 4, 2015

4 p.m. – SC213c

Board of Trustee Members Present

Karen L. Acerson
Curtis B. Blair
Taran K. Chun
James N. Clarke
Elaine S. Dalton
Jack Sunderlage
Dylan Swarts
Jill Taylor
R. Duff Thompson

Board of Trustee Member Excused

Anne-Marie W. Lampropoulos

UVU Regular Attendees

President Matthew S. Holland
Mark Bracken, Faculty Senate President
Karen Clemes, General Counsel
Linda Makin, Vice President Planning, Budget and HR
Cameron Martin, Vice President University Relations
Fidel A. Montero, Chief of Staff
Karen Olsen, Assistant to the Board
Jeffery Olson, Senior Vice President Academic Affairs
Val Peterson, Vice President Administration and Finance, by phone
Kyle Reyes, Special Assistant to the President for Inclusion
Nancy Smith, Senior Director, Donor Engagement and Scholarship
Michelle Taylor, Vice President Student Affairs

Guests:

Doug Gardner, Faculty Senate Pres-Elect
Charles Mace, Presidential Intern
Jacob Sybrowsky, Associate Dean Woodbury School of Business

Chris Taylor, Associate VP University Marketing
Jack Zenger, Board of Regent member

Regent Jack Zenger was welcomed to the meeting. He said it was a great privilege to be back as he served as a UVU Trustee many years ago. He applauded the performance of UVU.

Trustee Duff Thompson presented the Trustee 100% Giving Award from the Foundation.

I. ACTION

A. Specialized Accreditation Report. Vice President Olson said the Regents have asked for a report on the specialized accreditations for programs at UVU. He noted we evaluate programs on a continuing basis, and with a new Regent policy, we can use specialized accreditation evaluations to meet these requirements. Trustees were given the most recent specialized accreditation reviews in preparation for sending them on to Regents. Trustee Taylor motioned for approval of specialized accreditations to forward to Board of Regents. Trustees Thompson seconded. Voting was unanimous.

Report back on Certificate of Proficiency in Financial Planning. Trustees approved at the last meeting this certificate but were concerned it was not available to current undergraduates and required a bachelor degree before being admitted. Jacob Sybrowsky, Associate Dean, said the major in financial planning is far superior to the certificate so they would like undergraduates who are already enrolled to get a second major and have the certificate available for professionals in the field to get specialized instruction. Undergraduates do not have the background in the business community that is important for the certificate. The certificate also allows professionals to sit for the Professional Certified Financial Planner exam, which also requires a bachelor degree. The requirements for the certificate are more an industry standard.

B. Policies.

1. Policy 103-Faculty Senate Constitution and deletion of Policy 104-Faculty Bylaws. The Faculty Senate Constitution has undergone a revision to allow for more participation, flexibility in making needed changes, and to remove the bylaws. Changes include: 1) two year term for Faculty Senate president, with vice president serving with the president, 2) change in election procedure, 3) change in appointment of faculty to service on campus-wide committees to give more service opportunities, 4) standing committees reduced to four, and 5) reduction of executive committee to six members. Policy 103 is being approved as temporary emergency so changes can be implemented immediately, and will then go through the regular process. Because the bylaws are being taken out of Policy 104, this policy is now obsolete. Trustee Sunderlage motioned for approval of Policy 103-Faculty Senate Constitution as temporary emergency and deletion of Policy 104-Faculty Bylaws. Trustee Clarke seconded. Voting was unanimous.

2. Policy 115-Minors on Campus and Policy 601-Classroom Management. Trustees previously approved Policy 115 as temporary emergency, and this request is to continue approval as temporary emergency as it is still in process. It has had input from Risk Management and General Counsel. Policy 601 has a small adjustment for enrolled minors to conform to changes in Policy 115. Policy 115 is very comprehensive and includes: 1) minors who come on campus for an event or a co-sponsored program, 2) who should interact with them, 3) background checks for employees who work with minors, 4) form that indicates proper training and background checks, 5) legal implications, 6) definition of minors less than 18 who are not enrolled and enrolled minors (now part of Policy 601), 7) defined rules of conduct for minors not enrolled. Faculty members are notified of any enrolled minors in their classes and are expected to exercise sound judgment and conform to all applicable laws. Also deals with employees bringing their children to campus. Trustee Thompson motioned for continued approval of Policy 115-Minors on Campus as temporary emergency, and the addition to Policy 601-Classroom Management. Trustees Acerson and Blair seconded. Voting was unanimous.

C. Ratifications. Chair Dalton explained these are items to be ratified that were previously reviewed and approved by the Executive Committee because of timeliness.

1. Wasatch Campus Lease. VP Peterson said this is a lease agreement between the Wasatch School District for \$366,000 in shell space improvements in the basement of the Wasatch Campus. District has also agreed to participate in O&M at \$12,600 per year. Lease will be for a five-year period, and facility will be used for the Center for Advanced Professional Studies, a degree exploration unit for Wasatch High School. This will add additional concurrent enrollment students and is a great partnership between UVU and Wasatch School District, also a great use of space in meeting program needs. They needed early approval to get started before the end of the calendar year. Lease is \$1/year for the initial term. The lease holders will provide improvements, and at the end of five years the lease can be renewed at market rate.

2. Revised Employee Grouping for Retirement Eligibility. VP Makin explained by Regent policy the Board of Trustees approve retirement eligibility classifications for non-exempt employees that have been part of the Utah Retirement system. Back in 2011 there was a change in the retirement system and URS discontinued offering to new employees the traditional pension plan benefit. At that time they began offering a defined contribution plan that cost the university around 20%, with the employee receiving a 10% benefit to their plan, and the remainder used to fund the basis of the plan. It also requires these employees to participate for four years before they are vested for any benefit. Employees could also choose an additional 401k plan that would help them over time. This fall six institutions in higher education have changed their classification for new non-exempt employees to be part of other retirement programs (TIAA-CREF or Fidelity) which provide a defined contribution of 14.2% and don't require a vesting period. This will provide a greater benefit for these employees. Those that were hired prior to this change will continue with the benefit plan they began with and can't rotate in. Anyone hired in with previous credits can opt in. Executive Committee approved this more fair and equitable plan, effective December 1.

3. Rank Advancement. Sr. VP Olson explained faculty can apply for a rank advancement to Professor five years after receiving tenure, but there was some question on policy wording. We chose to follow precedence and handle this request as an exception for an outstanding faculty member as policy changes are made. It will be retroactive to July 1.

Trustee Sunderlage motioned for ratification of the Wasatch Campus Lease, Revised Employee Grouping for Retirement Eligibility and Rank Advancement for Karl E. Haisch, Jr. to Department of Physics. Trustee Chun seconded. Voting was unanimous.

D. Naming Opportunity. Trustee Acerson motioned for approval of the naming of the basketball practice facility for the NuVi organization for 12 years with the option to rename with a different name after four years. Trustee Thompson seconded. Voting was unanimous.

D. Honorary Degrees. Trustee Blair motioned to award honorary degrees to former Presidents Marvin Higbee, Kerry Romesburg and William Sederburg to be presented at the Appreciation Banquet in March. Trustee Clarke seconded. Voting was unanimous.

II. CONSENT CALENDAR.

A. Minutes of October 8, 2015 Board of Trustee meeting.

B. Investment Report for September 2015. VP Peterson explained the 6% loans to the institution continue to be the mainstay of the Foundation investments.

C. Annual Budget Reports

1) Institutional Discretionary 2014-15 Actual Expenditures and 2015-16 Budget Revision 1

2) 2014-15 Auxiliary Services and Service Enterprise Reports

3) 2014-15 Appropriated Budget Variance Report

4) Institutional Residence 2014-15 Actual and 2015-16 Budget. VP Makin explained the #1, 2 and 4 budget reports require Trustee approval by Regent policy. The variance report is one that was first requested by Ron Hawkins and reflects the \$12.1 million received for acute equity. The Institutional Residence report reflects expenses for support of the institutional residence plus remodeling expense. Trustee Acerson motioned for approval of the Consent Calendar. Trustee Chun seconded. Voting was unanimous.

II. INFORMATION

A. Campus Report. President Holland presented campus highlights: 1) Announcement of new Vice President of Development and Alumni, Scott Cooksey. Special thanks was given to Linda Makin for chairing the search, along with a national consultant. Trustee Blair represented Alumni and made a great contribution to the committee. Mr. Cooksey comes from the Texas Tech System where he was VP for Institutional Advancement. He is planning to end his career here after making a remarkable contribution in Texas. He has much experience and will move UVU to the next level in working with endowments and campaigns. He is well liked by his staff and donors and will be able to lead and elevate the Division. Trustee Blair added he is nationally recognized for fundraising and brings that wealth of experience to UVU. He will begin on January 4. 2) Laura Ricali received the national outstanding financial planning award for an engaged research paper. The national outstanding educator award was given to Ryan Law. 3) Victor Hugo Perez received The Best Young Chef in the Americas competition winning the North and South America challenge. He will now go to Greece for international competition. 4) UVU had an outstanding soccer season with the

women winning the WAC championship and an automatic NCAA berth. The men didn't win the conference championship but received an at-large berth being ranked 23rd in the nation after only two years in the program.

President Holland then listed Trustee accomplishments for the past year: 1) New members Jill Taylor and Jack Sunderlage, and new leadership in Chair Elaine Dalton, 2) support of the Classroom Building ribbon cutting, 3) engagement in master planning. There is more to do, but early input has helped drive where we want to go. 4) Construction approval and naming opportunities for the Autism and Arts building, 5) approval of policies. Thirteen policies were reviewed to ensure many high level issues are correct. 6) Approval of budget, compensation and benefits. For the first time, we have moved beyond a \$200 million budget, 7) Engagement in committee work outside of the main Trustee Board—Trustee Acerson on MATC Board, Trustee Clarke Foundation Board, Trustee Blair Alumni Board, Trustee Chun key partner with K-16 Alliance and new college application program, Trustee Sunderlage National Presidential Advisory Board co-chair and now Audit Committee, along with Trustees Thompson and Lampropoulos. Listed responsibility of Audit Committee, including review of Ethics Point submissions, which is the anonymous reporting system primarily for financial mismanagement, 8) 100% giving from the Board. One of the Trustee charges is to help with fundraising, but all donated their stipend money to provide three scholarships, along with individual contributions and encouraging others to contribute, 9) Selection of Trustee awards. This is the ultimate award from the institution and comes with a nice compensation and prestige. Trustee involvement helps make this a special morale booster and an incentive and reward tool, 10) participation in major events on campus such as the Scholarship Ball, Women's Leadership events, Center for Constitutional Studies events, athletic games, and campus lectures. When Trustees attend, it makes a difference. 11) Approval of rank and tenure. This is critical being the final place to catch any issues. Trustees approved 21 faculty for tenure and 17 rank advancements which is a great investment in faculty, 12) approval of new degrees, which has received great response from industry. 13) Participation in commencement, which is the culminating event of what we do and for the graduates. Thanked Trustees for all they do to contribute to the success of the institution. Trustees also thanked President Holland for his vision and hard work.

B. Foundation Report. Trustee Clarke presented the Foundation Report. Foundation is thrilled with the announcement of Scott Cooksey, and recognize the hard work of Kay Shallenkamp as interim vice president. We are making more progress on donations for the Arts building, along with the Autism and basketball practice facilities. They are preparing for an announcement beginning in the 75th year. They have had good success with investments and have about \$14 million on the books, with much earmarked for initiatives, leaving \$4 million in alternatives. Focus of the Foundation is to explore other alternatives for a greater yield. They have new Foundation Board members that will be announced in a future meeting. One of their committees is exploring experts that can provide experience in real estate to maximum value of the Vineyard campus.

C. AGB Conference. Karen Olsen announced dates for annual Association of Governing Board conference and encouraged Trustees, particularly new Trustees, to attend. Trustees who have attended noted the value of the information received there.

Trustee Acerson motioned to hold an Executive Session under the provisions of the Open and Public Meeting Act to discuss personnel issues. Trustee Swarts seconded. Voting was unanimous.

Meeting adjourned at 6:05 p.m.